



## ASSOCIATION OF YUKON COMMUNITIES

### - BOARD OF DIRECTORS MEETING -

Date: Dec 3, 2022 @ 09:00 - 16:00

Location: **Takhini Arena Mezzanine**

Address: 345 Range Rd, Whitehorse, YT Y1A 3E5

### APPROVED MINUTES

#### **In Attendance:**

##### **Executive and Directors**

Councilor Ted Laking - **President**  
Councilor Lauren Hanchar – **1<sup>st</sup> Vice President**  
Councilor Doris Hansen – **2<sup>nd</sup> Vice President**  
Mayor Gord Curran – **Immediate Past President**  
Councilor Kevin Unterschute – Village of Carmacks  
Councilor Leif Nyland – Town of Faro  
Mayor Jack Bowers – Town of Faro  
Councilor Diane Strand – Village of Haines Junction  
Councilor Joann Aird – Village of Mayo  
Councilor Jeff Myke – Village of Teslin  
Councilor Denina Paquette – Town of Watson Lake  
Councilor Mellisa Murray – City of Whitehorse  
Councilor Walter Latour – Marsh Lake LAC

##### **CAOs**

CAO Lisa Teggarty – Village of Carmacks  
*Vacant* – City of Dawson  
CAO Tracy Thomas – Village of Haines Junction  
CAO Margrit Wozniak – Village of Mayo  
CAO Chad Thomas – Village of Teslin  
CAO Cam Lockwood – Town of Watson Lake

## **Staff**

Shelley Hassard – Executive Director

## **Yukon Government**

Ben Yu Schott – Director Community Affairs

Richard Mostyn - Minister of Community Services

## **Guests**

Bryna Cable – Director Environmental Protection

Dave Albisser – Director Community Development

Heather Jirousek – Director Water Resources

Alison Fung – Adaptation Analyst Climate Change Secretariat

Cian O’Neill-Kizoff – Project Manager Flood Mapping

Alex Bouchard – Tourism Development Advisor

## **Regrets**

David Rozsa - Manager of Operations

Mayor William Kendrick – City of Dawson

Councilor Michelle Friesen – City of Whitehorse

CAO Larry Baran – Town of Faro

A/City Manager Jeff O’Farrell – City of Whitehorse

## ***1. Ministerial Update – Minister Mostyn***

Minister Mostyn addressed members:

- **Increase Municipal Council Term to 4-years:**

Survey has closed and showed strong support to increase terms to 4-years. Hoping to have the legislative changes by the 2024 municipal elections.

- **Better Building Program:**

Minister Mostyn thanked everyone for all the work AYC members did on this program. Many communities have now signed the program agreements and the department has been receiving applications.

- **Solid Waste and Regionalization**

We’re continuing to work with YG on this initiative by modernizing solid waste in Yukon and working in partnerships with municipalities on solid waste. Yukon Government is going to support the smaller communities where the transfer stations are being closed by supporting innovative solutions for waste.

- **Infrastructure Funding:**

Federal Minister LeBlanc has stated that there will be infrastructure funding included in the Federal budget, with more details to come after the Federal budget has been announced.

## **2. Call to Order – President Ted Laking**

The meeting was formally called to order at **9:35 am**.

## **3. Changes to or Adoption of Agenda – President Ted Laking**

**Motion BD22-14** It was duly moved by 1<sup>st</sup> Vice President Hanchar and seconded by Councilor Aird THAT the Agenda be accepted with the following amendments:

*10.2 Signing Authority Revisions*

*10.3 Christmas Donation*

**Carried Unanimously**

## **4. Adoption of the Minutes from the Sept 17, 2022 Board Meeting**

**Motion BD22-15** It was duly moved by Councilor Paquette and seconded by Councilor Murray THAT the Minutes of the Sept 17, 2022 Board Meeting be adopted as presented.

**Carried Unanimously**

## **5. President's Report – President Ted Laking**

Members were directed to the report provided. President Laking updated members on items he has been working on for the association. There was a discussion about Covid relief funding and which communities were the most affected.

**Motion BD22-16** It was duly moved by 2<sup>nd</sup> Vice President Hansen and seconded by Councilor Murray THAT the President's Report be accepted as presented. Furthermore, AYC will continue to advocate for Covid relief funding for the three larger municipalities, City of Whitehorse, Town of Watson Lake and the City of Dawson.

**Carried Unanimously**

## 6. Executive Director's Report – ED Shelley Hassard

Members were directed to the report provided. Executive Director Hassard updated members on topics that the Administration has been working on.

**Motion BD22-17** It was duly moved by Councilor Aird and seconded by Councilor Murray THAT the Executive Director's Report be accepted as presented.

Carried Unanimously

## 7. Finance and Administration

### 7.1 Financial Reports to Nov 22, 2022 – ED Shelley Hassard

The financial reports to Nov 22, 2022 were accepted as presented.

**Motion BD22-18** It was duly moved by 2<sup>nd</sup> Vice President Hansen and seconded by Councilor Nyland THAT the financial reports to November 22, 2022 be accepted as presented.

Carried Unanimously

### 7.2 Draft Budget for 2023-2024 Fiscal Year Review

After discussion the draft budget for 2023-2024 was accepted as presented.

**Motion BD22-19** It was duly moved by Councilor Murray and seconded by Councilor Nyland THAT the draft budget for 2023-2024 be accepted as presented.

Carried Unanimously

### 7.3 CTTS Update

Members were directed to the CTTS report prepared by Manager of Operations, David Rozsa. Councilor Aird gave a brief update on the CTTS board activities. Councilor Jeff Myke from the Village of Teslin volunteered to be on the CTTS board.

**Motion BD22-20 It was duly moved by Councilor Nyland and seconded by Councilor Paquette That the CTTS report be accepted as presented.**

Carried Unanimously

## 8. Ongoing Business

### 8.1 Policy Discussion Papers – Elevator Yukon

Members reviewed and discussed the five policy papers provided.

**Motion BD22-21 It was duly moved by Councilor Nyland and seconded by Councilor Paquette THAT the policy discussion papers be accepted as presented. Furthermore, that the policy papers be revisited annually, and that the Association's strategic plan be reviewed near the end of municipal terms.**

### 8.2 Round Table – Member Check In:

**Carmacks:** The community is concerned about future flooding; they upgraded the boardwalk so that it is above the high-water level. The new arena and firehall are opening soon.

**Dawson:** No representative was available to provide an update for City of Dawson.

**Faro:** Working on their OCP. Looking for funding to update the kitchen at the recreation centre. Selling some housing/assets to create some new areas for development. Concerns about there being only one access route into Faro, so working on a fire protection plan. New community services building opened a few months ago, but due to deficiencies they still do not have occupancy on the building. Concerned about energy prices, shortages on fuel and firewood. Is there a consumer priority list if there is a fuel shortage? Electrical demands are at the max. The budget is challenging this year along with union negotiations due to the high inflation and lack of funding.

**Haines Junction:** Recently opened lots for development. Public hearing completed on the noise bylaw, but the bylaw needs further consideration. Christina Benty assisted with their Strategic Plan -- which is now complete. Planning for recreation and doing an assessment on the recreation facility, to assist Council with the decision of whether they should demolish or renew the pool.

**Marsh Lake:** Carcross (South Klondike LAC) has a new RCMP station. Marsh Lake has a new sewage lagoon. Marsh Lake residents are concerned about future flooding, due to the lake levels are still high, and the ground is saturated; they are working with YG on a flood plan for next Spring. Marsh Lake is working on regional land planning. They are also working with the Chief Veterinary Officer on Animal Control in their community.

**Mayo:** Firehall and EMS building complete. YG is assisting with a new emergency truck. Still working on water and sewer this work will continue for 2 more years. Work continues for the replacement of reservoirs. Working on a water licence for drilling two warm water wells to heat the water system. Recently purchased a new sander. Acquired some land to construct staff housing. Working on a regional landfill agreement with YG. Beginning to work on their OCP.

**Teslin:** Awarded contract for green energy upgrades to the admin building. New firehall is complete and the fire department along with EMS has moved in. Bridge construction has started; this is a YG project that will be ongoing for 3-years. Planning permanent berm construction along a section of the community for flood protection. Boundary Expansion is as close as it has ever been, waiting for the proposal to go through the Teslin Tlingit Council (TTC) government process next steps will be to present to YG to go through YG approval process. Teslin Foreman, Cole Hunking, won the National Award for Emergency Management Exemplary Service.

**Watson Lake:** Northern Lights Centre getting upgrades to the lighting & video system. Working on the Wye Lake Trail system. Union negotiations will start in February 2023. Recently hired a new Fire Chief. Lack of housing & lot development is a concern in Watson Lake.

**Whitehorse:** Just finished 2<sup>nd</sup> reading of Official Community Plan (OCP) and the 2<sup>nd</sup> public hearing on the OCP. Working on a transportation plan. Canada Winter Games bid is ongoing. The City Council is busy and working on many different items, to name a few: Climate Action Plan, Housing & land development, transportation plan.

### **8.3 Bill #20 – Animal Protection and Control Act:**

President Laking reviewed the letter which the Association wrote to Minister Clarke. It was discussed and agreed upon that the Association should request YG to assess on new legislation with a community lens.

#### 8.4 Comprehensive Municipal Grant (CMG) Working Group Appointment:

Having stepped down from her role as CAO of Dawson, and no longer being employed by a municipality, the Association has expressed interest in contracting her to act as our consultant and to assist us with reviewing the efficacy of the Comprehensive Municipal Grant and its formula. Additionally, she will need to be replaced on the CMG working group with YG.

**Motion BD22-22 It was duly moved by 2<sup>nd</sup> Vice President Hansen and seconded by Councilor Nyland THAT the Board appoint CAO Cam Lockwood, from the Town of Watson Lake, as the replacement AYC representative on the CMG working group with YG.**

Carried Unanimously

### 9. New Business

#### 9.1 Extended Producer Responsibility (EPR):

Bryna Cable joined the meeting to provide a presentation to the board and explained what EPR is and how it will affect municipalities.

#### 9.2 YG Tourism – Community Destination Fund:

Alex Bouchard provided a presentation on a new funding opportunity from tourism called *Community Tourism Destination Development Fund*. This fund is intended to support community projects across the Yukon which focus on sustainable tourism development, and improve tourism related services and infrastructure, such as: accommodations, attractions, activities, and amenities. Special consideration will be given to umbrella projects where local organizations work together to create more tourism opportunities in their communities. The fund has two tiers:

##### Tier 1:

- Closes on Feb. 1<sup>st</sup>, 2023.
- For projects with budgets up to \$100,000.

##### Tier 2:

- Closes on March 15<sup>th</sup>, 2023.
- For projects with budgets between \$100,001 and \$500,000.
- If there are any funds left over, they will do a third intake.

### 9.3: Yukon Flood Mapping

Environment staff provided a presentation to the board on the Yukon Flood Mapping project. Types of flood mapping was discussed as well as which communities are included in the mapping project and how the flood mapping process will proceed.

## 10. Other

10.1 **Next VIRTUAL Board of Directors meeting** will be on **March 4th, 2023**.

### 10.2 Signing Authority Revisions

There has been a reoccurring challenge in obtaining the mandatory dual signatures on cheques, in a timely fashion, due to most of the Executive residing outside of Whitehorse. Additional local signing authorities, beyond the Executive and ED, are being explored as a contingency arrangement.

**Motion BD22-23 It was duly moved by 2<sup>nd</sup> Vice President Hansen and seconded by Councilor Myke THAT City of Whitehorse Councilors Murray and Friesen be included as signing authorities with RBC.**

Carried Unanimously

### 10.3 Christmas Donation

The Association is forecasting a surplus for this fiscal year and exploring giving back to the Yukon through a donation to a local charity which assists all communities.

**Motion BD22-24 It was duly moved by Councilor Unterschute and seconded by Councilor Paquette THAT the Association donate \$2,000.00 to *Share the Spirit*.**

Carried Unanimously

## 11. Business Meeting Adjourned

11.1 Meeting adjourned at **3:50 pm**.

**It was duly moved by 2<sup>nd</sup> Vice President Hansen and duly seconded by Council Nyland TO adjourn the business meeting.**

*As witness to the approval of these minutes.*



**President**  
Councilor Ted Laking



**1<sup>st</sup> Vice President**  
Councilor Lauren Hanchar

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**List of Action Items**

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No action items were generated during this Board Meeting.

**It was duly moved by 2<sup>nd</sup> Vice President Hansen and duly seconded by Council Nyland TO adjourn the business meeting.**

*As witness to the approval of these minutes.*

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**President**  
Councilor Ted Laking

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**1<sup>st</sup> Vice President**  
Councilor Lauren Hanchar

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## **List of Action Items**

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No action items were generated during this Board Meeting.